



SUMMERLIN WEST

COMMUNITY ASSOCIATION

Sign up for Automatic Payment

Now you can pay your association assessment conveniently and automatically without writing a check or mailing an envelope.

HERE'S HOW THE PROGRAM WORKS:

Q. What is the Automatic Payment Program?

A. The Automatic Payment Program is a program that allows you to pay your monthly association assessment with an automatic withdrawal from your checking or savings account.

Q. Who can join the Program?

A. Any Summerlin West Member with a valid checking or savings account may apply.

Q. What if I own more than one property?

A. You may pay your monthly assessment through automatic withdrawal for one or all of your properties. Please complete Appendix A of the application form if you wish to use automatic withdrawal for additional properties.

Q. How do I join?

A. Complete the application and return it to the Summerlin West Community Association office. The completed form may be faxed to 702-791-4660 along with a copy of your check or pre-printed savings deposit slip. You should receive a confirmation letter within thirty (30) days. **Please continue to make payments until you receive notice that an automatic payment will be made.**

Q. On what date will my bank account be debited?

A. On the 10th of the month in which your assessment is due, \$35.00 will be withdrawn from your account.

Q. What if I have a question about my Assessment?

A. Please call the Summerlin West Community Association at 702-791-4600.

Q. Do I need to include anything with my Automatic Payment Program application?

A. If payment will be made from your checking account, **include a voided check with your application.** If payment will be made from your savings account, **include your pre-printed savings deposit slip.** Be sure to include your bank's transit number (see explanation below) on the application form.

Q. What is a routing transit number?

A. A transit number identifies the location of your bank or other financial institution. It is usually the first nine digits found at the bottom left corner of your personal check or savings account deposit slip. Contact your financial institution if you need assistance.

