

Talaverde Homeowners Association Architectural Submittal Checklist

Below is a list of items that are required to accompany the application prior to review by the Architectural Review Committee.

ORIGINALS PLUS TWO COPIES OF ITEMS 1-5 BELOW ARE REQUIRED TO BE SUBMITTED

1. Application

- A) Complete homeowner information (address, telephone, and neighborhood).
- B) Homeowner signature.
- C) Approximate start and completion dates.
- D) Projects being submitted.

2. Signed Neighbor Awareness Statement

This statement is to be signed by the “front facing” neighbors; directly across the street and the “side” neighbors; to the right and to the left and the “rear” neighbors, those at the rear of the property who would be affected by the construction.

3. Plans Showing the Work to be Done

Detailed drawings showing the height, length, width, color and what the improvements will be.

4. Landscape Plans

These plans show a diagram of your house and where the landscaping improvements will be. Indication of plant and tree types and location are required.

5. Material Samples

(Example: type of rock to be used, color chip of paint, etc. should accompany the plans for the same). **A detailed drawing or picture must also be submitted.**

6. Summerlin West Approval

Any approval from this committee will be a Conditional Approval based on the approval or denial from Summerlin West. You may not begin work until after you have received approval from both the Master and Sub association.

Failure to follow these requirements and procedures may cause our request to be delayed pending submission of additional information and documentation to the Architectural Committee. An incomplete application may affect the time limits for approval.

Talaverde Homeowners Association, c/o Professional HOA Managers
8683 West Sahara Avenue, Suite 220, Las Vegas, NV 89117
(702) 222-2391 office, (702) 228-1783 fax

ARCHITECTURAL CHANGE REQUEST

Name _____ Date _____

Property Address _____ Phone _____

Mailing Address _____

Start Date _____ Completion Date _____

I would like to request approval for the following architectural changes:

PLEASE INCLUDE THE FOLLOWING WITH YOUR REQUEST:

1. DESCRIPTION OF PROPOSED IMPROVEMENT/LANDSCAPING.
2. COMPLETE DIMENSIONS OF PROPOSED IMPROVEMENT.
3. DESCRIPTION OF MATERIALS AND COLOR SCHEME.
4. DISTANCE FROM ADJACENT LOT/UNIT AND PROPERTY LINES.
5. NEIGHBOR AWARENESS STATEMENT
6. PLEASE COMPLETE AND FORWARD TWO (2) COPIES OF THIS REQUEST, ALONG WITH TWO (2) COPIES OF YOUR PROPOSED PLANS.

**** Bond Requirements ****: Large scale improvements, which include but are not limited to room additions, pools, spas, and extensive landscaping, **REQUIRE** a **\$2000.00 surety bond** or a **\$2000.00 check** before any work can begin. This is to ensure that and damages to the Association's sidewalks, curbs, gutters and streets caused by any subcontractor will be replaced or repaired upon completion of the project. All subcontractors will submit their bond monies to Talaverde Homeowner's Association.

Please send all information and this form to the Talaverde HOA Address listed above.

Architectural Review Committee Signature

Date

Architectural Review Committee Signature

Date

Approved

Denied

Conditional Approval

Comments: _____

Talaverde Homeowners Association
NEIGHBOR AWARENESS STATEMENT

NAME: _____

ADDRESS: _____

IMPROVEMENT FOR REVIEW:

On _____, 20 __, I/we presented the attached plans to all affected neighbors for their review. Each neighbor has been notified that the plans are being submitted for approval.

1. ADJACENT NEIGHBOR'S SIGNATURE: _____

TELEPHONE _____ **ADDRESS** _____

2. ADJACENT NEIGHBOR'S SIGNATURE: _____

TELEPHONE _____ **ADDRESS** _____

3. FACING NEIGHBOR'S SIGNATURE: _____

TELEPHONE _____ **ADDRESS** _____

4. FACING NEIGHBOR'S SIGNATURE: _____

TELEPHONE _____ **ADDRESS** _____

5. REAR NEIGHBOR'S SIGNATURE: _____

TELEPHONE _____ **ADDRESS** _____

Homeowner's Signature

Telephone